

DAY ONE - Wednesday, 20 March

- 08:30 Registration and Coffee
- 09:00 **ZONES A & B: Welcome Remarks by the Vice President for Administration and Corporate Management**
- 09:15 **ZONES A & B: "Introducing ADB" by the Director General, Operations Services and Financial Management Department**
 A brief description of ADB's strategic priorities and business opportunities .
- 09:45 **ZONES A & B: The ADB PROCUREMENT SYSTEM**
 An introduction to applicable ADB policies and procedures for procurement of goods, works, and for the recruitment of consultants informing participants on the advantages of ADB-financed contracts, where to locate ADB opportunities, and how to maximize the participants' ability to win ADB-financed contracts (e.g. do's and don't's).
- 09:45 - **Recruitment of Consultants**
- 11:00 Coffee Break
- 11:15 - **Procurement of Goods and Works**
- 12:15 Lunch Break
- 2:00 **OPPORTUNITIES BY SECTOR**
 Brief presentations by regional sector specialists on ongoing and upcoming business opportunities within each of ADB's five regional departments followed by open forum of approximately 30 minutes.
- ZONE A: Agriculture and Natural Resources**
ZONE B: Energy
- 3:30 Coffee Break
- 3:45 **ZONE A: Public Management and Finance**
ZONE B: Water and Municipal Infrastructure
- 5:30 **NETWORKING COCKTAILS - Executive Dining Room**

DAY TWO - Thursday, 21 March

- 09:00 **OPPORTUNITIES BY SECTOR (continued)**
 Brief presentations by regional sector specialists on ongoing and upcoming business opportunities within each of ADB's five regional departments followed by open forum of approximately 30 minutes.
- ZONE A: Transport and ICT**
ZONE B: Health and Education
- 10:30 Coffee Break
- 10:45 **ZONES A & B: ADB GENERAL**
 Brief presentations on general requirements for doing business with ADB followed by open forum of approximately 30 minutes. Relevant themes include: Climate Change, Environment & Social Safeguards, and ADB Strategy for PPPs.
- 11:45 **ZONES A & B: Procurement Integrity - Fundamental Principles and Expectations**
- 12:30 Lunch Break
- 2:00 **ZONE A: PROCUREMENT CLINIC**
 An interactive discussion of common procurement issues including specific case studies.
- 2:00 **ZONE B: CONSULTANTS' CLINIC**
 An interactive discussion of common consultants' issues including a detailed presentation on CMS (Consultant Management System) and specific case studies.
- 5:30 **END OF PROGRAM**

***NOTES:**

1. Procurement Experts of ADB will be available on Days 1 and 2 to meet with participants on a first come, first served basis.
2. Meetings with Sector Experts from project departments of ADB may be arranged upon confirmation of registrations, depending on availability.
3. A Participants' Networking Lounge complete with light refreshments will be available to participants for the entire duration of the BO Fair. This will provide a venue for participants to meet among themselves for face-to-face introductions, information exchange, and to explore possible areas of cooperation.
4. A list of confirmed participants including contact details will be emailed to confirmed participants prior to the event. Confirmed participants are encouraged to correspond and set up meetings among themselves.